

## All-Afloat Trustee - Role Description

### 1. About All Afloat

All Afloat is an Charitable Incorporated Organisation (CIO) initiated by RYA Cymru Wales with the aim of providing sailing and boating opportunities to young, disadvantaged or disabled people in Wales and giving them lasting experiences which will transform their lives.

The charity was formed in 2017 to fund, organise and deliver projects across Wales for children and disadvantaged groups, such as low income, BAME and disability. In its initial year delivered over 220 first experience sessions and impacted the lives of 70 young sailors through accredited sailing centres.

In 2019 it funded 10 projects across Wales with communities, schools, clubs and centres to develop multi year projects which ensure a boating pathway. We focus on transforming lives by providing opportunities to go sailing where the activity may not be considered accessible to them.

### 2. Trustee Role

The trustee role carries some statutory duties as set out here as well as additional duties required to support the growth of the charity

#### Statutory duties

- Ensure that All Afloat complies with its governing document, charity law, company law and any other relevant legislation or regulations
- Ensure that All Afloat pursues its objects as defined in its governing document
- Ensure All Afloat uses its resources exclusively in pursuance of its objects
- Contribute actively to the charity in giving firm strategic direction to All Afloat, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- Safeguard the good name and values of All Afloat.
- Ensure the effective and efficient administration of All Afloat
- Ensure the financial stability of All Afloat
- Protect and manage the property of the charity and to ensure the proper investment of the charity's funds

#### Specific duties

Each trustee should use any specific skills, knowledge or experience they have to help the Board reach sound decisions. This may involve:

- Scrutinising Board papers
- Leading discussions
- Focusing on key issues
- Providing guidance on new initiatives
- Other issues in which the trustee has special expertise
- Supporting any local fundraising activities
- Ensure the proper management and administration of the charity
- Review project proposals, agree the awarding of funds and have oversight of the progress of funded projects
- Promote the work of All Afloat externally
- Manage risks with a considered, proportionate and balanced approach
- Ensure that All Afloats values and the principles are upheld in the delivery of its objectives.
- Work with RYA Cymru Wales staff to ensure supported pathways exist between initial session delivery partners and lifetime engagement opportunities

### **3. Trustee Person Specification**

#### **Essential**

- Commitment to and willingness to work in accordance with All Afloats principles and values
- Willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- Ability to think creatively
- Willing to speak up and can remain independent of any influence from another organisation or individual
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Ability to work effectively as a member of a team
- Committed to Nolan's seven principles of public life as outlined in the Trustee Code of Conduct: selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Has a passion for the social sector and social change

#### **Desirable**

- Experience of fundraising
- An understanding and experience of the impact sailing has on physical and mental well being
- An understanding of corporate social responsibilities
- Existing trustee experience

### **4. Board structure**

The charity is governed by a board of upto 5 appointed trustees, upto 4 nominated trustees and 1 ex-officio trustee (Chief Executive of RYA Cymru Wales)

The nominated trustees are appointed by RYA Cymru Wales

### **5. Commitment**

Trustee meetings are usually held four times a year. Meetings usually take place in Plas Menai or via conference call

Outside of board and committee meetings, RYA Cymru Wales staff may seek to consult with trustees on particular subjects and there will be opportunities to attend project visits, meetings and events related to the funding strategy.

Trustees are appointed for a three-year term and can serve a maximum of three terms (maximum of nine years). Nominated trustees term is 2 years.

The role is unpaid, however reasonable expenses may be claimed.